

Express Lien

Mechanics Lien Fax Order Form

Step 1: Fill out this form

Step 2: Fax it back to us at (866) 293-3669

Step 3: Your lien is delivered to the recording county within 5 working days, and notice of filing is sent to the property owner and all interested parties. Rush orders delivered to recording county within 1 working day.

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Your Information:

Company Name: _____

Mailing Address (Street, City, State, Zip):

Phone: (____) _____

Fax: (____) _____

Contact Person: _____ Email: _____

Ordered from us before?

If so, you can skip this part, and just give us the email address associated with your account here:

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Project Information:

Your Role in Project:

- General Contractor
- Subcontractor
- Sub-Subcontractor
- Supplier
- Other (_____)

Project Type:

- New Residential
- Commercial
- Residential Improvement
- Public / State / Federal
- Other (_____)

Lien Smarter...Get Paid

www.expresslien.com

Who Hired You:

- Property Owner
- General Contractor
- Subcontractor
- Sub-Subcontractor
- Tenant
- Other (_____)

Company/Person Who Hired You

Name: _____

Mailing Address (St, City, State, Zip)

Exact Address Where Work Was Performed:

Address: _____

City: _____ State: _____ Zip: _____

County: _____

Legal Property Description, if known (i.e. Lot, Square, Subdivision)

Name of Property Owner, if known: _____

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About Your Lien

Dollar Amount Owed To You: \$_____

First Date Materials Provided or Labor Performed:

____/____/____

Last Date Materials Provided or Labor Performed:

____/____/____

Description of Materials and/or Services Provided:

More Than 1 Lien?

Are you looking to order a large number of liens? Contact us about bulk pricing, and feel free to send us a spreadsheet of all addresses and amounts due, rather than filling out a form for each.

When returning this form, please send it along with a copy of your invoice or pay application for the work being claimed in this lien.

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IMPORTANT TERMS OF USE OF THE EXPRESS LIEN SERVICE is incorporated into this Order Form and Contract by reference. You can view these terms of use at:

<http://www.expresslien.com/our-story/terms-of-use/>

By signing below, you are agreeing to these Terms of Use.

Payment:

Credit Card Number: _____ AMEX / VISA / MC / DISC

Expiration: ____/____ CID: _____ Name on Card: _____

Billing Address: _____ City: _____ State: ____ Zip: _____

I agree to the above terms and conditions, and authorize Express Lien to charge my credit card in the amount of \$295.00 for each private lien ordered, and \$395.00 for each public lien ordered. Rush charge, if requested, is \$95.00.

X: _____ **(Signature)**

Printed Name: _____ **Title:** _____

Rush It?

We ordinarily get lien orders out of our door within 5 days of an order. You can rush the order for \$95.00, in which case it will be sent for filing within 1 business day.

Just check this box:

Remember, rush orders are subject to our Terms of Use. We guarantee your document gets drafted and sent for recording within 1 business day from receipt of payment, but this does not guarantee the document will be recorded within 1 day, or upon presentment to the county. We will deliver the document within 1 business day to the county, but each county has different turn-around recording times, and we cannot guarantee when they will record.

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